

MEMORANDUM

TO: Principals, Curriculum Directors, and Superintendents
FROM: ISL Team (Karin Edwards, Director; Lori Dolezal, K-5 Literacy Coordinator; Kris, Breen, 6-12 Literacy Coordinator; Tracy Watterson, K-5 Mathematics Coordinator; Kathy Renfrew, K-5 Science Coordinator; Gail Hall, 6-12 Science Coordinator; Pat Fitzsimmons, Common Core Implementation Coordinator)
SUBJECT: Professional Learning Team (PLT)
DATE: May 13, 2014

The Agency of Education (AOE) is seeking enthusiastic, qualified educators who welcome the opportunity to participate with AOE Content Coordinators in a reciprocal relationship of personal growth and shared professional learning. Team members in each content area, representing elementary, middle-level and high school, will plan and facilitate professional learning sessions focused on implementing Vermont's standards in English language arts, mathematics and science.

The Agency invites you to submit your recommendations for Professional Learning Team (PLT) members in literacy, mathematics and science for the time from July 1, 2014, to June 30, 2015.

PLT members' responsibilities will include:

- Providing professional learning opportunities to teachers/colleagues in the implementation of Vermont's standards and the connections among curriculum, instruction and assessment.
- Working with other leaders and AOE Content Coordinators to develop professional learning activities and materials.
- Contributing resources for innovative and effective practices in content area instruction and assessment.
- Identifying and communicating the needs of colleagues in their content and geographic area.
- Committing to planning and facilitating content trainings during the time of the contract.
- Applying knowledge gained through the PLT experience to impact students and colleagues.

Team members will be compensated for mileage and time beyond the school day. Schools will be compensated for classroom substitutes. We estimate the amount of time members will be committing will be 40-80 hours throughout the year (June 30, 2014-July 1, 2015). Tasks might include individual work outside of the school day, group work, and face-to-face workshops with Vermont educators during the school day.

As part of the selection process, all interested applicants should complete the attached form and return it to Sabine Baldwin at Sabine.Baldwin@state.vt.us no later than May 30, 2014.

